Dial-up Access

The University dial-up service is provided to employee’s only. Should a dial-up access be required please visit the Office of Technology Services only for the necessary dial-up form. All requests will be acted upon with-in 24 hours Monday thru Friday.

Dial Up Instructions for Windows 2000

1. Double-click on My Computer

2. Double-click on Control Panel

3. Double-click on Network and Dial Up Connections

4. Double-click on Make New Connection

5. You will be welcomed to the Dial up Connection Wizard. Click Next

6. Select the radio button for Dial-Up to the Internet. Click Next

7. In the welcome screen of the Internet connection Wizard, select the radio button for I want to set up my internet connection manually, or I want to connect through a local area network. Click Next

8. If it is not already selected, select the radio button for I want to connect through a phone line and modem. Click Next

9. The Choose Modem dialog box will appear. If you have a modem correctly installed, it should already be showing in the selection window. Click Next.

10. In Step 1 (Internet Account Connection Information), in the Area Code field type 812 and in the Telephone Number field type 474-4050 Uncheck Use Area Code and Dialing Properties. Click Next.

11. In Step 2 (Internet Account Connection Information), type your User Name and your Password. Click Next

12. In Step 3 (Configuring Your Computer), by default the connection will be called “Connection to 474-4050”. You can either change the connection name to anything you wish or leave the default (this is just an identification label for the dialer). We suggest UE Dial Up. Click Next
13. When asked to set up your internet mail account, select No and click on Next. You will then see a wizard window offering to connect you to the Internet immediately. If you are ready to start navigating the web, leave it checked and click on Finished. If you are not, simply uncheck the box and click Next.

14. Navigate back to the newly created connection name UE Dial Up in the Network and Dial-Up Connections folder, do a single right-click on it and select Create Shortcut. A window will pop up informing you that you cannot create the shortcut in that window, and will ask you if you want to place it on your desktop. Click Yes. This will now create a shortcut for the dial-up on your desktop. To launch it, simply double click on the new created icon.
Dial Up Instructions for Windows XP

1. Go to the Start menu and select Control Panels.

2. Go to Network and Internet Connections. Click on Network Connections.

3. Click Create a New Connection. Click Next.

4. Select Connect to Internet and click Next.

5. Choose Setup My Connection Manually and click Next.

6. Choose Connect using a dial-up modem and click Next.

7. For the name of the connection, enter **UE Dial UP**. Click Next.

8. For the phone number, enter **474-4050**. Click Next.

9. In the Username field, enter your **Network ID**. In the Password field, you may choose to enter your password. Check Turn on the Internet connection firewall. Click Next.

10. Select Add a shortcut to this connection on my desktop and press Finish.

11. Double click the icon on the desktop that you just added. The computer will dial into our modem pool. If the ID and password are correct, you will have an internet connection, and may now launch your web browser or email client.